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**ARTS COUNCIL  
ENGLAND**



## Sea Music Writer in Residence

**Accountable to:** Melinda McCheyne, Sea Music Project Manager  
Michael Spender, Museum & Arts Manager

**Qualifications:** Published Writer with experience of engaging creatively with community groups

**Purpose of Job:** During the 1 month residency at Poole Museum the Writer in Residence is required to respond to Sea Music, the 25 year old sculpture that was commissioned from Sir Anthony Caro by the 'Poole Arts Council'. We would like the writer to engage the community in writing projects linked to Sea Music, sculpture and the heritage of Poole Quay.

### Info about the Sea Music Project

The 25th anniversary (November 2016) and conservation of Sea Music (completed May 2017), in partnership with the Heritage Lottery Fund and Arts Council England, is a catalyst for Poole Museum to widen its partnerships, work with more diverse and new arts audiences, support regional and local artists and ensure that Poole Museum embeds art within its cultural offer moving forward.

To celebrate the conservation we re-launched Sea Music with a celebration event in conjunction with Bournemouth Symphony Orchestra and an exhibition of Caro's 'Concerto Series' plus photographic exhibition of '100 views of Sea Music' by artist David Ward. We also released a publication about Sea Music written by Alastair Sooke and images by David Ward. During the summer and autumn of 2017 there will be a series of lectures and creative events for the public to engage with.

### Job Description

#### Responsibilities

- Create and deliver 2 drop in creative writing workshops inspired by Sea Music, sculpture and the heritage of Poole Quay. Aimed at children aged 7-11 during the school summer holiday (August)
- Produce an anthology of new writing (inc print run of 100)
- Create and deliver 2 creative writing workshops for adults (September)  
Support will be given to recruit / secure audience for workshops
- Create a blog to report on Writer in Residence activities
- Contribute to social media and media press enquiries re Writer in Residence role

- Perform a short piece to camera from the new writing to be shown as part of the Artists in Residence exhibition 21<sup>st</sup> Oct 2017 – 26th November 2017 at Poole Museum.
- Perform a piece, or pieces, at the Private View of the exhibition 21<sup>st</sup> Oct 2017.

The role offered is for a one month residency but we are flexible how the time frame is managed. For example it may be that the writer in residence wishes to work 2 days per week over a period of time. The Museum can offer a desk in the Poole Museum office, or in public places with in the Museum if the writer wishes to engage with the Museum audience.

The post holder must have the ability to understand and be prepared to implement the Council's Equal Opportunities Policy at a level appropriate to the job, and must at all times carry out their responsibilities with due regard to the Council's Equal Opportunities Policy.

### Person Specification: Writer in Residence

Ability/Skills	To do What?	How well? Now or with training	How important at time of appointment?
<p><b>Training Skills</b></p> <p>Proven record of delivering drop in workshops</p>	<p>Create and deliver writing workshops for children and adults</p>	<p>NOW</p>	<p>5</p>
<p><b>Communication Skills</b></p> <p>Approachable personal style</p> <p>Confident speaker</p>	<p>Communicate effectively with children, adults, museum visitors and staff</p> <p>Talk to groups and the media about the writer in residence role</p>	<p>NOW</p>	<p>5</p>
<p><b>Writing Skills</b></p> <p>Proven writing experience and evidence of published</p>	<p>Provide workshops/ advice sessions</p>	<p>Show published writing in different formats</p>	<p>5</p>

work	<p>for novice/up and coming writers</p> <p>Inspire a love of reading and writing and build confidence around individual writing ability</p> <p>Produce anthology of new writing</p>	poems/prose/essays	
<b>Organisation Skills</b>	Organise own time to deliver a range of projects	NOW	5
<b>Computer/technology skills</b>	<p>Facilitate writing in different forms e.g. using iPads</p> <p>To be able to use social media e.g. Facebook/Twitter effectively and create a Blog about experiences of being a Writer in Residence</p>	NOW	5
<b>Promotional Skills</b>	Work with other organisations e.g. advocate for libraries	NOW	5
<b>Flexibility to work</b>	To occasionally work evenings or Saturdays and visit other libraries	NOW	5
<b>Equal Opportunities</b> Evidence of commitment to social inclusion	Contribute to the development of an inclusive museum service	Information/training to be offered	3

## Terms and Conditions

Closing date for applicants: 9am - 3<sup>rd</sup> July 2017.

Please email submissions to: [M.McCheyne@poole.gov.uk](mailto:M.McCheyne@poole.gov.uk)

Interviews: 11<sup>th</sup> July 2017

Residencies to take place: Between July – October 2017

### Artist Fee:

£3,000 This is to include all expenses such as travel, sustenance, materials, print costs of small anthology of works. (Print, filming and publicity for exhibition to be borne by Poole Museum). Artists will manage their own tax and VAT.

### Candidates assessed on the following criteria:

- The candidates CV and writing experience to date
- The strength of the candidates supporting statement with an outline of how you would approach the residency
- The quality of writing/publishing/performance record

### Interviews:

The process will follow Borough of Pooles recruitment policy

All applicants will be reviewed by Melinda McCheyne, Sea Music Project Manager, Michael Spender, Museum & Arts Manager and Anna Shiels, Arts & Health Officer after which a shortlist of candidates will be compiled for interview.

Short-listed candidates will be invited to interview and will be assessed on their ability to engage with the interview panel, experience, availability and suitability for the post. An offer of appointment will be made to the successful candidate by phone/email, subject to contract.

This residency is part of The Sea Music Project and funded by Arts Council England and Heritage Lottery Fund. It is managed by Poole Museum.

Poole Museum Service, 4 High Street, Poole, Dorset BH15 1BW, 01202 262600



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